TO: All Sowela Employees

FROM: Dr. Fitzpatrick Anyanwu, Director of Human Resources Planning & Management

DATE: July 23, 2015

RE: SOWELA Holiday Schedule for 2016

In accordance with the LCTCS policy on Holidays for All Employees, the Sowela Technical Community College 2015 Holiday Schedule is as follows:

1. January 1, 2016 (Friday)                      New Year Holiday
2. January 18, 2016 (Monday)                    Martin Luther King Day
3. February 9, 2016 (Tuesday)                  Mardi Gras
4. March 25, 2016 (Friday)                      Good Friday (Easter Holiday)
5. July 4, 2016 (Monday)                        Independence Day
6. September 5, 2016 (Monday)                  Labor Day
7. November 24, 2016 (Thursday)                Thanksgiving Day
8. November 25, 2016 (Friday)                  Day after Thanksgiving
9. December 23, 2016 (Friday)                  Extended Christmas Holiday
10. December 26, 2016 (Monday)                 Extended Christmas Holiday
11. December 27, 2016 (Tuesday)                Extended Christmas Holiday
12. December 28, 2016 (Wednesday)              Extended Christmas Holiday
13. December 29, 2016 (Thursday)               Extended Christmas Holiday
14. December 30, 2016 (Friday)                 Extended Christmas Holiday

Chancellor Days: (You must use annual leave and/or compensatory time.)
* February 8, 2016 (Monday)                    Chancellor Day – Mardi Gras
* December 22, 2016 (Thursday)                Chancellor Day – Christmas

Note: December 24 & 25                          Saturday & Sunday
Note: January 1, 2017                           Sunday
Note: January 2, 2017 (Monday)                 Holiday 2017


This schedule identifies the maximum fourteen (14) legal holidays to be observed by the employees of Sowela.
Any other state holiday that may be declared by the Governor or named in the Civil Service rules will not be observed by Sowela.

You may find the approved system policy on the SOWELA website at www.sowela.edu under HR policy 6.046.1 Holidays for All Employees.

Approved by: Dr. Keil Aspinwall, Chancellor
Date: 8/7/15